

Appendix A: Respirator Supply Documentation

If you are having difficulty obtaining a sufficient supply of respirators, please complete the following documentation:

Date of survey: _____

Manufacturer	Model number	# on hand	Date of most recent order	Supplier	# on order	#on back order	Supplier anticipated date of delivery for back order

What actions have you taken to address any potential shortages?

A. Contacted other suppliers for same respirator model.

Respirator model	Supplier contacted	Date of contact	Result

B. Attempted to switch to a different model of surgical N95.

Respirator model	Supplier Contacted	Date of contact	Result

C. Attempted to switch to a non-surgical N95 (general purpose N95), or other type of respirator (e.g. elastomeric)

Respirator model	Supplier contacted	Date of contact	Result

D. Adopted respirator conserving policies (please describe below):

Type of policy	Brief description	In writing (y/n)	Employees trained (y/n)	Date to be re-evaluated

E. Requested respirators from local emergency management organizations

Date of Contact. _____ Person/Agency Contacted _____

Result? _____